



Volunteer Position Description

DOG FEEDER/CLEANER

Focus of the job:

The primary responsibility of the Feeder/Cleaner Volunteer is to feed dogs, clean and disinfect kennels and maintain common areas of Dog Room. Morning and Evening shifts.

Reports to: Shift Supervisor

Requirements: Volunteer Orientation, Dog Level 1 Training, and 1st two volunteer shifts with mentor

Tasks:

- Check kennel cards for information and special feeding instructions.
- Prepare meals according to instructions. Enter kennel safely and feed each dog their correct meal.
- Mark kennel cards with proper information.
- Wash and sanitize hands.
- Sweep and mop.
- Wash dishes.
- Clean and disinfect kennels and provide fresh bedding and toys.

Basic skills:

- Must be able to read, write, listen and communicate effectively.
- Must be able to follow established instructions and protocols.
- Must be organized with good attention to detail.
- Must be able to work with other people.
- Experience with animals a plus (but all training will be provided).

Physical Requirements:

- Must be able to stand for long periods of time and walk quickly.
- Must be able to bend at the waist and knee and carry 30 lbs.

Work Environment:

- Rapid pace with exposure to potential hazards including animal waste, disinfectants, high levels of noise, potential for animal bites and scratches, diseases that can be transmitted from animals to people.
- A wide variety of cleaners, disinfectants, and medical products are used on a daily basis. Specific instructions will be provided on their appropriate use.

Time commitment: Weekly, 2-3 hour shifts for 3-month minimum

Dress Code: Volunteer name badge, volunteer t-shirt, long pants, closed-toed and closed-heel shoes.

Advancement: Dog Level 2 Training, Dog Level 3 Training, Dog Behavior Team